

# Resilient Community, Social Enterprise Incubator Grants Application

## Form Preview

### South Gippsland Resilient Community, Social Enterprise Incubator Grants Program

\* indicates a required field

#### Important Information

The *Resilient Community, Social Enterprise Incubator Grants* provide funding of up to \$5,000 for incorporated and not-for-profit community organisations that are considering the future launch of a social enterprise activity aimed at building community resilience.

Grants are available to organisations wishing to undertake business case development and/or impact modelling. Funding cannot be used to subsidise an existing enterprise.

Applications from community organisations and not for profit organisations that serve communities with a permanent population of 5,000 or less will be considered favourably.

#### Grant Guidelines

- - *Resilient Community, Social Enterprise Incubator Grants* are only available to not for profit / incorporated community organisations that operate within the South Gippsland Local Government Area.
  - Funding is aimed at future social enterprise proposals; however, an existing enterprise may apply for business case development if one has not been previously undertaken.
  - Funding can only be used for the purpose of business case or impact modelling development; funding cannot be used to subsidise an existing enterprise or activity.
  - In line with Council's *Grant Giving Policy* the following groups or activities are not eligible to make application to any of its community grant giving programs.
- - Individual persons
  - Political parties or associated lobby groups
  - Fundraising activities
  - Activities that exclude community members based on faith, gender, sexuality, ability or political belief.

#### Assessment

- - Assessment of applications will be undertaken by an assessment panel comprising two South Gippsland Shire Council Officers with experience in Community or Business Grant Giving, and an external assessor with experience in social enterprise or grant giving.
  - Recommendations will be provided to the Executive Director of Empowering Communities for approval.
  - Decisions regarding allocation or non-allocation of funding made by the delegated officer are considered final.

#### Funding Agreement / Acquittal requirements

- Successful applicants will be required to complete a funding agreement with banking and contact information.

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- All successful recipients must complete an acquittal form which may include provision of completed business case/impact modelling documentation.
- All grants must be finalised within 12 months of signing a funding agreement. An extension may be agreed to if the request is made in writing at least 3 months prior to the 12-month completion date.

If you have any queries, please do not hesitate to contact Council's Grants Team on 5662 9200 or via email to [grants@southgippsland.vic.gov.au](mailto:grants@southgippsland.vic.gov.au)

**Please acknowledge you have read the above information \***

YES

## Organisation Information

**Is your organisation managed by a volunteer committee of management \***

YES

NO

No more than 1 choice may be selected.

**Is your organisation (Choose One) \***

**Are you based within the South Gippsland Shire? \***

YES

NO

No more than 1 choice may be selected.

**Township or area your group primarily supports or operates in**

If you support a wide area, please indicate where the social enterprise component is operating from. Applications from community organisations and not for profit organisations that serve communities with a permanent population of 5,000 or less will be considered favourably.

**Are you operating in accordance with equal opportunity and non-discriminatory philosophies and occupational health & safety guidelines? \***

YES

NO

No more than 1 choice may be selected.

**Does your organisation have an ABN? \***

YES

NO

No more than 1 choice may be selected.

**Please enter your ABN: \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register

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ABN
Entity name
ABN status
Entity type
Goods & Services Tax (GST)
DGR Endorsed
ATO Charity Type <a href="#">More information</a>
ACNC Registration
Tax Concessions
Main business location

Must be an ABN.

## Contact Information

\* indicates a required field

### Applicant Name \*

Organisation Name

This is the name of the organisation who will lead the project

### Primary (Physical Address) \*

Address

  

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

### Postal Address (If different from above)

Address

  

### Organisation Primary Email Address \*

Must be an email address.

### Contact Person \*

First Name

Last Name

### Phone Number \*

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Must be an Australian phone number.

### Position held in organisation \*

## Auspice Organisation Details

### Auspice Organisation Name \*

Organisation Name

### Auspice Postal Address \*

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

### Auspice Project Contact \*

First Name

Last Name

### Auspice Project Contact Position \*

### Auspice Project Contact Primary Phone Number \*

### Auspice Project Contact Primary Email \*

Organisations are encouraged to have a generic email address rather than using a private email address.

### IA or ACN Number

Incorporated Association or Australian Corporation Number

### Does the Auspice Organisation have an ABN Number? \*

Yes

No

### Please attach signed certification letter by Office Bearer of Auspice Organisation \*

Attach a file:

President, Chair, Secretary or Treasurer. Letter must include name, position, signature and date. Max 25mb

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### Auspice ABN \*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

## Project Information

\* indicates a required field

### Project Title \*

This could be the name of the existing or potential Social Enterprise

### Short summary of your social enterprise initiative? \*

Word count:

Must be no more than 100 words.

Please provide a short summary of your social enterprise initiative? (Max 100 words)

### How could the initiative help the community build resilience? \*

Word count:

Must be no more than 250 words.

This question is worth 50% of the total assessment score

### How might the social enterprise initiative benefit your organisation? \*

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**Word count:**

Must be no more than 250 words.

This question is worth 50% of the total assessment score. Address this response from the perspective of the organisation running the enterprise.

**Total Amount Requested \***

\$

Must be a whole dollar amount (no cents) and between 100 and 5000.

What is the total financial support you are requesting in this application? Please consider carefully if you require the full amount to enable more organisations to access the funds.

### Budget - Income

What income is being used for this project?

Note: No co-contribution is required.

*Hint: don't add commas to figures, eg. write \$1000 not as \$1,000*

Income	\$
Examples of Income: Social Enterprise Incubator Grant Funds / Organisation or group contributions / other	
Social Enterprise Incubator Grant Funds - Requested	

### Budget Totals

**Total Income Amount**

This number/amount is calculated.

### Budget - Expenditure

List your project costs.

One quote required to be attached.

*Hint: don't add commas to figures, eg. write \$1000 not as \$1,000*

**Expenditure** \$

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Use clear item descriptions - Note this grant is only available for business case or impact modelling. Funding cannot be used to subsidise a existing enterprise costs.	

### Budget Totals

#### Total Expenditure Amount

This number/amount is calculated.

### Budget Totals

#### Total Income Amount

\$

This number/amount is calculated.

#### Total Expenditure Amount

\$

This number/amount is calculated.

#### Income - Expenditure

\$

This number/amount is calculated.

## Supporting Documentation

\* indicates a required field

#### Quote(s) \*

Attach a file:

A maximum of 4 files may be attached.

At least one relevant quote must be attached. Note this grant is only available for business case or impact modelling. Funding cannot be used to subsidise a existing enterprise costs.

#### Any other Supporting Documentation (optional)

Attach a file:

## Certification

\* indicates a required field

This MUST be completed by the applicant organisation.

I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if South Gippsland Shire Council approves the grant, I will be required to accept the terms and conditions of the grant as outlined in the grant application, policy and/or letter of approval.

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### We agree \*

Yes

Certification must be agreed to by two representatives of the Applicant Organisation

### 1. Name (Chair or President) \*

Title      First Name      Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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### Position \*

### 2. Name (Secretary or Treasurer) \*

Title      First Name      Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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### Position \*

### Today's Date \*

Must be a date.

## Privacy Notice

In compliance with the *Information Privacy Act 2009* (the Act) personal information on this form may be stored in South Gippsland Shire Council's records database and may also be used for statistical research, information provision and evaluation of services. Your personal information may be provided to the financial institution which handles South Gippsland Shire Council's financial transactions and may be disclosed to other agencies and third parties for purposes related to this application and/or monitoring compliance with the Act. Except in these circumstances, personal information will only be disclosed to third parties with your consent unless otherwise required or authorised by law.